

**ADIRONDACK CENTRAL SCHOOL  
WEST LEYDEN ELEMENTARY  
WEST LEYDEN, NY 13489**

**DRAFT**

**REGULAR BOARD MEETING MINUTES – October 12, 2022**

<b>MEMBERS PRESENT</b>	<b>OTHERS PRESENT</b>
Michael Kramer – President Almanda Sturtevant – Vice-President Bruce Brach Joan Ingersoll Abby Podkowka Keith Redhead	Kristy McGrath, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk, Heidi Smith, HS Principal; Dan Roberts, Asst. Secondary Principal; Brandie Collins, MS Principal; Linda Weber, WL Principal; Michael Faustino, Director of Technology, Instr. & Curriculum; Wendy Foye, CSE Director; Jennifer Badaracco, Transportation Supervisor; Cameron Teachout, Director of Facilities; Patrick Fiorenza, Interim AD; Marie Yager, Richard Chrisman-ATA
<b><u>MEMBERS EXCUSED:</u></b> Robert Healt	

At 7:18 p.m. Mr. Kramer, Board President called the Regular meeting to order.

**PRESIDENT’S MOMENT:**

Mr. Kramer stated anyone that has been around the academic community the last few months has witnessed a lot going on at Adirondack. Arts, music and sports, so nice to see everything that is going on and all the community members attending.

**SCHOOL BOARD RECOGNITION:**

Mrs. McGrath thanked Board members for their time and efforts they put in serving as Board members. It is not just about attending monthly meetings; there are training sessions, workshops and committee meetings in addition. A lot of work goes into being a member of the Board. A certificate and Adirondack t-shirt recognizing each member for Board Recognition Week were handed out. Also, Boonville Elementary and West Leyden Elementary students made posters and cards for each Board member to take home.

**PRESENTATIONS:**

**Mr. Fiorenza – Interim AD** - Thanked Mr. Brach, Mr. Palczak and Mr. Fauvelle for their hard work in putting together the Hall of Fame ceremony. It was outstanding. His Dad is still smiling from being one of the honorees.

Mr. Brach stated they are already planning for next year.

Mr. Fiorenza stated 12 athletes have signed up for indoor track who have genuine interest. He has a coach and volunteer assistants to be approved tonight along with the ATA’s MOA regarding the coach position. Nordic Ski has 10 athletes signed up so there really wasn’t much of an impact there. It looks good for both teams.

Indoor track practices will be held inside at the HS/MS and meets will be held on Friday’s at Utica College.

**Mr. Faustino – Director of Technology, Curriculum & Instruction** – spoke to the Board about using data info into action, info into insight and insight into action. Superintendent Conference Days September and October consisted of staff and curriculum development, new teacher academy, active shooter and safety trainings. Everyone was involved from teachers to cafeteria staff. Mr. Faustino also described what Wildcat Wednesday’s are like, everyone wears their Adirondack garb, sing the Alma Mater, play upbeat music, recognize student’s with the most school spirit, Adirondack trivia question, Adirondack background screen for selfies or pictures with the mascot. Everyone looks forward to Wildcat Wednesday!!

**PUBLIC FORUM:**

No one for public forum.

**CONSENT AGENDA:**

**Mr. Brach moved and Ms. Podkowka seconded, carried 6-0; the Board of Education approved the following Consent Agenda:**

**Minutes:**

- September 13, 2022 – Regular Meeting

**Substitutes:****Non-Teaching:**

- >> Joshua Belcher-Sub - GW/Cleaner
- >> Brenda Dowling – Sub-Food Svs Helper, Sub-Library Aide
- >> Shannon Johnson – Sub-Office Specialist I  
- Sub-Teacher Aide, Sub-Food Svs Helper
- >> Lisa Schoff- Sub-Bus Attendant
- >> Jody Wheeler – Sub-Bus Attendant
- >> Scarlett Jennings – Sub-Teacher Aide
- >> Frank Tanner – Sub-Bus Driver

**Teaching:**

- >> Heather Slone – Sub-Teacher
- >> Lexis Beal – Sub-Teacher
- >> Mckayla West – Sub-Teacher

\*\*pending background clearance\*\*

**Building Use:**

REQUESTOR:	AREA/BUILDING REQUESTED:	DATE(S):
Upstate Family Health Center	HS/MS multipurpose room for community flu clinic	10/18/22
Adirondack Pop Warner Cheer	HS/MS gyms, bathrooms, locker rooms for competition	10/23/22
West Leyden Elem PTA	Parking lot for Trunk or Treat Event	10/28/22
West Leyden Elem PTA	Library for PTA meetings	12/6/22, 2/7, 4/4, 6/6/23
5 <sup>th</sup> & 6 <sup>th</sup> grade basketball	HS/MS gyms for practices	11/1 through 2/16/23
Boonville Elem PTA	Gym for craft vendor fair	11/5/22
Center Stage Studio of Dance	HS/MS auditorium, restrooms, HS cafeteria, MS locker room	5/19 & 5/20/2023

**Field Trips:**

REQUESTOR:	DESTINATION:	DATE:
HS ELA Class 10 <sup>th</sup> -12 <sup>th</sup>	RIT College Campus visit	10/11/2022
Senior Seminar	Tour of Sturgess in Utica	10/26/2022
HS Guidance	MVCC in Utica Open House	11/18/2022
BE/WL 5 <sup>th</sup> grade	Change trip location from Lake George to Greek Peak in Cortland	6/16/2023

**REGULAR AGENDA:****Audit 2021-2022:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mrs. Sturtevant moved and Mr. Mr. Redhead seconded, carried 6-0; the Board of Education adopted the following resolution:

**RESOLVED**, that the School District audits for 2021-2022 including general purpose financial statements, Report on Federal Financial Awards, Extra-Curricular Activity funds and Management Letter as presented by Mr. Mark Hills of the Accounting Firm Stackel & Navarra, CPA, PLLC, Watertown, New York, be adopted. **Poll Vote**

Mr. Brach, Mr. Redhead, Mr. Kramer, Mrs. Ingersoll, Ms. Podkowka, Mrs. Sturtevant

**6 – Yes, 0 – No, 1-Absent (Mr. Healt)**

**Support Staff:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Mrs. Sturtevant seconded, carried 6-0; the Board of Education appointed the following Support Staff:

Name	Position	Civil Service Classification	Type/Duration of Appointment	Effective Date	Rate of Pay
Joseph Podkowka	Custodian	Competitive	13-week probationary	10/13/2022	Grade 16
Erin Dragan	Office Specialist I	Competitive	2 <sup>nd</sup> Provisional	8/26/ 2022	Grade 13 Step 2
Joanne Marmon	Teacher Aide	Non-Competitive	26-week probationary	10/31/2022	Grade 12, Step 1
Kristin Williams	Food Service Helper – 2.5 hrs	Non-Competitive	26-week probationary	10/13/2022	Grade 7, Step 1

**GW/Cleaner Resignations:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Mrs. Sturtevant seconded, carried 6-0; the Board of Education accepted the following resignations:

- >> Mr. Joseph Podkowka, Groundswoker/Cleaner effective October 13, 2022, pending approval to the position of Custodian above.
- >> Mr. Edward Ryder, Groundswoker/Cleaner effective September 13, 2022. Mr. Ryder was appointed to the position of Custodian at the September 13<sup>th</sup> meeting.

**Adirondack Teachers' Association MOA:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mrs. Ingersoll moved and Mrs. Sturtevant seconded, carried 5-0-1-abstention (Mr. Brach); the Board of Education approved the Memorandum of Agreement between the Adirondack Central School District, the Adirondack Teacher's Association regarding Extracurricular Salary Schedules and appointment of an Indoor Track coach.

**School Tax Refund:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Ms. Podkowka seconded, carried 6-0; the Board of Education approved the following school tax bill adjustment:

Parcel #	Town/Village	Reason	Tax Year
66.000-1-11.14	Town of Boonville	Incorrect assessment. Refund of \$2304.11	2022-2023

**Increase in Athletics Petty Cash:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Ms. Podkowka seconded, carried 6-0; the Board of Education approve an increase in the Athletics petty cash from \$75 to \$125.

**Surplus Equipment/Books:**

Resolved that, upon the recommendation of the Superintendent of Schools Mr. Brach moved and Ms. Podkowka seconded, carried 6-0; the Board of Education declared equipment and/or textbooks from the District as surplus and be disposed of in the most expedient manner as per the discretion of the Superintendent of Schools.

**Winter Coaches/Volunteer Assistants 2022-2023:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Mr. Redhead seconded, carried 6-0; the Board of Education appointed the following coaches for the 2022-2023 winter sports season:

WINTER SPORTS:	NAME:	WINTER SPORTS:	NAME:
Boys V Basketball	RJ Lewis	Varsity Wrestling	Joe Galligan
Boys JV Basketball	Trinity Swancott	JV Wrestling	Rob Hennessey
Boys MOD A Basketball	Jamie Day	MOD Wrestling	Steve Bala
Boys MOD B Basketball	Jason Reppard		
Girls V Basketball	Mickey Fauvelle	Girls V Volleyball	Blanche Coscomb
Girls JV Basketball	Erika Ventura	Girls JV Volleyball	Kassidy Rogers
Girls MOD A Basketball	TBD	Girls MOD A Volleyball	Phil Puleo
Girls MOD B Basketball	TBD	Girls MOD B Volleyball	Courtney Foll
Boys & Girls Nordic Ski	Rob Hinsdill	Boys & Girls Bowling	Kyle Wilcox
Vol. Asst. Nordic Ski	Steve Miller	Vol. Asst. Bowling	Melissa Wilcox
Vol. Asst. Nordic Ski	Bill Engelbrecht		
Indoor Track	Glen Roberts	Ski Club Advisor	Bill Engelbrecht
Vol. Asst. Indoor Track	Kyle Swiecki		
Vol. Asst. Indoor track	Brittany Lewis		

**Budget Transfers:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mrs. Ingersoll moved and Mrs. Sturtevant seconded, carried 6-0; the Board of Education approved the Budget Transfers for July and August 2022.

**Committee on Special Education:**

Resolved that, upon the recommendation of the Committee on Special Education, Mrs. Ingersoll moved and Mrs. Sturtevant seconded, carried 6-0; the Board of Education granted approval be granted for placement of students.

**INFORMATION & DISCUSSION:**

➤ **Policies – 1<sup>st</sup> Reading:** Mr. Redhead moved and Mr. Brach seconded, carried 6-0; the Board of Education adopted the following policies:

- Sexual Harassment of Students – 7551
- Pre-Referral Intervention Strategies – 7616
- Non-Discrimination & Anti-Harassment in the District – 3420

Mr. Brach asked how people are notified a policy has been changed/updated? Mrs. McGrath stated Mrs. Freeman updates the policy manual that is on the webpage after each meeting. We also can send an email of the updated policies after each meeting.

➤ **Warrants:**

July Warrants:	August Warrants:
Capital Fund Warrant	Cafeteria Fund Warrant
Federal Fund Warrant	Federal Fund Warrant
Scholarship Fund Warrant	Capital Fund Warrant
Cafeteria Fund Warrant	Scholarship Fund Warrant
General Fund Warrant	General Fund Warrant

➤ **Treasurers’ Reports –July & August 2022**

Mr. Brach asked if a Finance Committee meeting could be scheduled in November or December to discuss specifically reserves.

➤ Lightening Sensor Research through SUNY Oswego:

Mrs. McGrath explained to the Board the request from the Cooperative Institute for Severe and High-Impact Weather Research to place temporary lightning sensors in our fields to study the electrification of lake-effect snow events from Lake Ontario between October and February. They are interested in the lightning these storms are producing – where in the band the lightning starts, how the bands become electrified and can they predict which events will produce lightning and which will not.

Mr. Brach moved and Mrs. Sturtevant seconded, carried 6-0; the Board granted access for the lightning sensors to be placed on school property to conduct the research. The following resolution was adopted:

**WHEREAS**, the Adirondack Central School District (the "District") is the owner of real property known as the District's High School located at 8181 NY-294, Boonville, NY 13309 and the District's West Leyden Elementary School located at 1157 Fish Creek Rd, West Leyden, NY 13489 (the "Premises"); and

**WHEREAS**, The Cooperative Institute for Severe and High-Impact Weather Research and Operations through the National Oceanic and Atmospheric Administration and the University of Oklahoma ("Organization") seek to access vacant fields on the Premises to place temporary lightning sensors to study the electrification in lake-effect snow events in the lee of Lake Ontario between October 25, 2022 and February 1, 2023; and

**WHEREAS**, the Board has considered the proposed Revocable Access Agreement for the Premises, which requires Organization to provide educational instruction regarding the temporary lightning sensors and Organization's research to District students; and

**WHEREAS**, in connection with the Organization's access to the Premises, Organization seeks to install, operate and maintain equipment on school property; and

**WHEREAS**, the State Environmental Quality Review Act ("SEQRA") and the regulations thereunder require the Board to undertake a review of the potential environmental impacts, if any, associated with the project before approving of the project; and

**WHEREAS**, the District is willing to permit the Organization to access the Premises upon such terms as set forth in the negotiated Revocable Access Agreement.

Now, **THEREFORE**, be it resolved as follows:

1. The Board hereby finds that Premises proposed to be accessed by Organization is of no use or value to the District between October 25, 2022 and February 1, 2023, and due in part to the consideration that will be received by the District, that the access of the vacant fields at the Premises by Organization is in the best interest of the District.
2. The Board finds and concludes that the action proposed as part of the installation operation and maintenance of lighting sensor equipment, is a Type II Action under the State Environmental Quality Review Act ("SEQRA") requiring no further action.
3. Organization's access to the Premises, for purposes of installation, operation and maintenance of lighting sensor equipment, is hereby approved and the Superintendent is authorized to execute a Revocable Access Agreement and related documents on behalf of the District.
4. This resolution shall take effect immediately.

- Jeff-Lewis School Boards Presentation – Superintendent/Board Roles & Responsibilities, November 2<sup>nd</sup> in Watertown
- Save-The-Date: Board Retreat, Saturday, November 5, 2022 – 9:00 a.m. HS Library

**HANDOUTS:**

- ACS Enrollment as of October 3, 2022
- District Calendar – October 2022
- Claims Auditor Report for July & August 2022
- Conferences Approved by the Superintendent
- Dept. Chairs Roles & Responsibilities

At 8:40 p.m. Ms. Podkowka moved and Mrs. Sturtevant seconded, carried 6-0; to adjourn to the Regular Meeting to be held in the Large Instruction Room at the High School on Tuesday, November 8, 2022.